



RANCHO SOLANO PTO, INC.

Rancho Solano PTO, Inc.

Meeting Agenda

December 5th, 2024

Corinne Kotila -PTO Inc President

Doug Malmgren – Vice-President

Michelle Boncel – Treasurer

Jen Millikin- Secretary

Emily Alice – LS Committee Leader

Shea Willis – US Committee Leader

Kyle Robertson – Athletic Booster Club Committee Leader

WELCOME

12/5 9:05 Called to order by Corinne Kotila

- **Attendees:** Corinne Kotila, Jen Millikin, Michelle Boncel, Kyle Robertson, Shea Willis, Emily Alice, Erika Goethe, Aaron Trigg

OLD BUSINESS

Greenway Campus Updates by Emily:

- First monthly teacher spotlight went well
- Robust volunteer turnout for Splash & Dash
- Partnering with local yoga studio for community give back (20% goes to PTO)
- Bulletin board is up
- Holiday book fair instead of store
- Royal weekend planning is underway
- Efforts to get Greenway their own golf cart were successful

Ventura Campus Updates by Shea Willis:

- Exceeded one time ask goal
- Planning Mustang circle event at Mastro's
- \$200 cash teacher gifts for holidays
- Grant request for 1K, and funded new ice machine in upper school cafeteria

Athletic Booster Club Updates by Kyle:

- Goal is to raise 80K for two interactive video boards in the gym. One family has offered a large donation toward that.
- New vending machines projected to bring in \$200 to 400 a month of passive income.
- Golf scramble email will go out around Thanksgiving.

Michelle Boncel -

- Money is out of Fidelity and over to Greenway.
- IRS letter: waiting on support from Raja that certified mail was sent on time, will send to IRS once that is received, and looking to get the penalty waived.
- Working on tax return.

PTO, Inc. Updates – Corinne:

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- Fall event – overall success, earned 40 to 45K for each campus.
- Community nights discussion on how to make them more profitable/easier
- **Doug:**
- Building new website on Wix (discussion around pages/tabs)
- Connecting with Cindy on building out online store.
- Planning to launch site over Christmas break.

- **All RS Campuses Report Updates by the Principals:**
- **Greenway Lower Campus- Theresa Navabi: not in attendance**

Ventura Upper MS Campus- Erika Goethe

- Middle school building permit submitted, answering questions to salt River, providing info to parents and reenrollment info email
- Submitted a grant scholarship for trip cost for one 6th grader, grant accepted already

Ventura Upper HS Campus – Gordon Brown: not in attendance

Athletic Department and New Campus Build Out- Aaron Trigg:

Managing Director – Scott Salk:

- Cautiously, optimistic middle school building will be open for first day of school next year
- Getting permit for LED sign on upper school (issue with being on tribal land)
- Getting new air conditioners at Greenway
- Greenway tent might be taken down early, in this instance PTO will likely receive a prorated refund (as they put funds toward the endeavor).

CAMPUS/LEADERSHIP UPDATES

- **All RS Campuses Report Updates** by the Principals:
- **Greenway Lower Campus-** Theresa Nabavi: not in attendance
- **Ventura Upper MS Campus-** Erika Goethe:
- MS building update: waiting for go ahead from reservation
- Prepping for finals

Ventura Upper HS Campus – Gordon Brown: not in attendance

Athletic Department and New Campus Build Out- Aaron Trigg

- Golf tournament March 29th
- Fall sports banquet
- Finals prep
- Snow day on 12/22
- **Managing Director** – Scott Salk – not in attendance

COMMITTEE REPORTS

- **Greenway Campus Updates** – Emily Alice Klein
- Fulfilled two grant requests
- Changing volunteer check-in process
- Mother/son, father-daughter planned, theme is Denim & Diamonds
 - Holiday book fair instead of store (unsure of how successful it will be, may cancel it next year)
- **Ventura Campus Updates** – Shea
- Finals treat
- Discussed community nights and signing up for communications

Athletic Booster Club Updates:

- **Michelle Boncel** –
- Tax return filed
- **PTO, Inc. Updates** – Corinne
- Annual report filed
- Still dealing with 2021 tax return issue
- Discussion around website transition
- Working through setting up payment portal
- Stopping spirit wear until second week of January to accommodate website transition
- True Food Market and Jeni ice cream for January community night; February at Macayo
- Talked about removing treasurer from community-voted position, confirmed by committee.
- Discussed incident at the 70th birthday party.
- **Doug:** not in attendance
- Has been working on website update

NEW BUSINESS

- Website project
- Treasurer position

FUTURE EVENTS

Reminder of future PTO Inc Meetings:

- 8/1
- 9/5
- 10/3
- 11/7
- 12/5
- 1/2
- 2/6
- 3/6
- 4/3
- 5/1

ADJOURNMENT

